

**MINUTES**  
**REGULAR BOARD MEETING**

*July 14, 2010*

President Kent Grieder called the Regular Meeting of the Southern Lyon County USD #252 Board of Education to order at 7:00 p.m., on Wednesday, July 14, 2010 at the Board of Education Office in Hartford, Kansas.

**ROLL CALL:**

**BOARD MEMBERS PRESENT:**

Kent Grieder, Kevin Flott, Jeanette Schmidt, Craig Clark, and Charles Steffes

**BOARD MEMBERS ABSENT:**

Bill Veatch and Kenny Hamman

**SUPERINTENDENT:**

Michael Argabright

**CLERK:**

Brenda Redeker

**VISITORS:**

Shane Clark, Penny Watson, Kim Redeker, Mike Gerstner, Bill Sailors, Kathy Gardner, Haley Rhoads, Gil Gardner, Kevin Darbyshire, Mary Stead, Joyce Wilson, Jenny Grieder, Kelly Atherton, Debbie J. Redeker and Kevin Wellnitz

Superintendent Argabright added changes to the Agenda: under **Item 12.** addition of RTI Roofing Consultants presentation; addition of **Item 14 a.** Employee Health Insurance Benefit; and under the Consent Agenda the addition to **Item 4. b.** additional bills for approval; **Item 4. d.** additional transfer students; **Item 4. e.** additional Substitute Teacher to the list; and the addition of **Item 4. ii.** Acceptance of donations.

Jeanette Schmidt (Kevin Flott) moved to approve the Agenda with the additions as presented.  
Motion Passed. (5-0)

**ORGANIZATION OF THE BOARD**

Jeanette Schmidt (Craig Clark) moved to appoint Kent Grieder for President of the Board.  
Motion Passed. (5-0)

Jeanette Schmidt moved to appoint Kevin Flott for Vice-President of the Board. Craig Clark moved to appoint Bill Veatch for Vice-President of the Board. Motion failed for lack of a second to Craig Clark's motion. Charles Steffes seconded Jeanette Schmidt's motion to appoint Kevin Flott for Vice President of the Board. Motion Passed (4-1) with Craig Clark abstaining.

Kevin Flott (Jeanette Schmidt) moved to appoint Charles Steffes for KASB Governmental Relations Representative. Motion Passed. (5-0)

## CONSENT AGENDA

- a. Approved the Minutes from the June 9, 2010 Special Meeting
- c. Approved the Payrolls for May 21, 2010 and June 4, 2010
- d. Approved Transfer Students for the 2010-11 School Year: *Olpe Schools* – Courtney Baysinger, Hunter Baysinger, Pariss Lloyd, Paige Heins, Madisyn Demler and Jessica Hutchinson
- e. Approved Substitute/Emergency Substitute Teachers and Classified Substitutes for the 2010-11 school year
- f. Appointed Brenda Redeker, Clerk of the Board
- g. Appointed Haley Rhoads, Deputy Clerk of the Board
- h. Appointed Haley Rhoads, KPERS Representative
- i. Appointed Michael Langley, Treasurer of the Board
- j. Appointed Penny Watson, Deputy Treasurer of the Board
- k. Appointed Haley Rhoads, Payroll Clerk
- l. Appointed Mike Argabright, Federal and State Programs Representative
- m. Appointed Bob Bezek, Board Attorney
- n. Appointed Phyllis Krueger, School Food Service Representative
- o. Appointed Mike Argabright, Freedom of Information Officer
- p. Designated the Emporia Gazette as the Official Newspaper
- q. Appointed Shane Clark, Truant Officer for Olpe 7-12; Curtis Simons, Truant Officer Hartford/Neosho Rapids 7-12; Bill Warner, Truant Officer for Neosho Rapids/Olpe ES-6
- r. Designated Hartford State Bank and Olpe State Bank as the District's Depository Banks
- s. Approved the Fixed Asset Account Waiver (GAAP)
- t. Tentatively approved GWN to be part of the Southern Lyon County USD #252 403 (b) Plan pending proper documentation and fees
- u. Approved the 1,116 Hour Resolution
- v. Approved Petty Cash Limits - \$750.00 Petty Cash limits at Central Office, Hartford High School and Olpe High School; and \$400.00 Petty Cash limits at Neosho Rapids and Olpe Elementary Schools
- w. Approved Credit Card limits of: Superintendent, Mike Argabright \$10,000.00 limit; Board Clerk, Brenda Redeker \$5,000.00 limit; and Principals, Shane Clark, Bill Warner and Curtis Simons \$2,500.00 limits
- x. Approved early payment request as per KSA-12-105 for bills due and payable before the board meeting dates
- y. Appointed Mike Argabright, Hearing Officer for Free and Reduced Meal Applications
- z. Approved the removal of old textbooks to buyers and if not purchased, removed for recycling
- aa. Approved the retention and removal of records after seven years if not permanent records
- bb. Approved District Passes - Lifetime Passes to Board members with 8 years of service and to retired personnel from the District; Senior Passes to those over 65 and reside within the District; and Yearly Passes to daily employees of the District and Board Members including Paras and Special Ed Teachers but does not include Substitute Teachers
- cc. Approved Internal Control Policy and Procedures Manual with the adding of the new Board President and Vice President
- dd. Approved the Superintendent and Administration to list surplus equipment, buses, vehicles, etc as needed with Purplewave Auction Service
- ee. Approved the Board Clerk, Brenda Redeker to draw tax money from the Lyon County Treasurer and the Coffey County Treasurer as it becomes necessary and to invest surplus funds in Certificates of Deposits in banks located in USD #252 for the 2010-11 school year
- ff. Approved the mileage rate for reimbursement of 50 cents per mile for the 2010-11 school year per KSA 75-3203a and the Secretary of Administration
- gg. Approved the Activity Account Resolutions for Olpe High School, Olpe Elementary School, Neosho Rapids Elementary School and the Neosho Rapids Jr. High/Hartford High School

- hh. Approved the Facility Use permit and Fees
- ii. Accepted the donation of \$1,300.00 to the Hartford High School English department from the Vicie Crawford Memorial and \$26,347.15 from the Lorretto Langley Charitable Trust for the replacement of bleachers at the Olpe High School old gym

Jeanette Schmidt (Charles Steffes) moved to approve the Consent Agenda with Item 3 b. Bills Due and Payable, Journal Entries and Pledge Securities pulled for discussion. Motion Passed. (5-0)

### **CONSENT AGENDA ITEMS PULLED FOR DISCUSSION**

A bill was discussed for clarification.

Jeanette Schmidt (Charles Steffes) moved to approve the Bills Due and Payable, Journal Entries and Pledge Securities as presented. Motion Passed. (5-0)

### **COMMENTS FROM THE PUBLIC**

*None*

### **EXECUTIVE SESSION (Real Estate Property Purchase)**

President Grieder (Kevin Flott) moved to recess into executive session at 7:10 p.m. to have preliminary discussions about the acquisition of real property in order to protect the public interest in obtaining the property at a fair price to be discussed for 10 minutes with the Board and Superintendent present. Motion Passed. (5-0)

Kenny Hamman arrived at the meeting 7:10 p.m.

Clerk Redeker, Shane Clark, Penny Watson, Kim Redeker, Mike Gerstner, Bill Sailors, Kathy Gardner, Haley Rhoads, Gil Gardner, Kevin Darbyshire, Mary Stead, Joyce Wilson, Jenny Grieder, Kelly Atherton, Debbie J. Redeker and Kevin Wellnitz left the room.

At 7:20 p.m. President Grieder declared the meeting in open session with Clerk Redeker, Shane Clark, Penny Watson, Kim Redeker, Mike Gerstner, Bill Sailors, Kathy Gardner, Haley Rhoads, Gil Gardner, Kevin Darbyshire, Mary Stead, Joyce Wilson, Jenny Grieder, Kelly Atherton, Debbie J. Redeker and Kevin Wellnitz returning.

Superintendent Argabright explained that Milton Jones had approached the District with regards to purchasing Lot 7 and Lot 8 in Hartford that is directly across the street from the Hartford High School.

Kevin Flott (Jeanette Schmidt) moved to approve the contract as presented to purchase lots 7 and 8 in the City of Hartford, Lyon County, Kansas at 200 East Exchange Street in the amount of \$15,000.00 from Milton C. and Barbara A. Jones pending contractual agreements are met and Board attorney's review. This motion also authorizes the President of the Board to execute all necessary documents for this transaction. Motion Passed. (6-0)

### **EXTRA COACHING STAFF POLICY**

Superintendent Argabright did not recommend funding this policy for the 2010-11 school year and if an area of need arises, they would try to address it.

## **CISL REVIEW**

Bill Sailors from the Center for Innovative School Leadership presented a summarized review of the district. The full review would be available in a few weeks. Many compliments were received for the district, administration, teachers, staff and students.

Bill Sailors left the meeting at 7:44 p.m.

## **ADOPT THE POLICY MANUAL**

Kevin Flott (Charles Steffes) moved that all policy statements found in the Minutes of the Board of Education prior to June 30, 2010 be rescinded and the Board of Education adopts the Policy Manual (or written policies) as presented and recommended by the Superintendent of Schools, to amendment and revision by the Board of Education. Motion Passed. (6-0)

Rick Bridges arrived at the meeting 7:54 p.m.

## **BOARD GOALS & STRATEGIC PLAN**

Superintendent Argabright presented the Board Goals and welcomed discussion on any of the Goals. Also presented were the updates to the Strategic Plan.

Jeanette Schmidt (Kevin Flott) moved to approve the Board Goals and Strategic Plan for the 2010-11 school year. Motion Passed. (6-0)

## **FACILITIES**

Superintendent Argabright welcomed Mike Gerstner from RTI Consultants. Mike Gerstner explained to the Board his recommendations for district roof replacements and repairs.

Mike Gerstner and Kevin Wellnitz left the meeting 8:10 p.m.

Guttering Bids were discussed and Superintendent Argabright recommended to table this as the vendor will have equipment available to install a 6" gutter in August.

Haley Rhoads left the meeting 8:15 p.m.

Bleacher bids were presented with only one vendor presenting a bid.

Track repairs at Hartford and Olpe were discussed. Drainage repairs are needed at both tracks. Estimates were received from Bruce Davis and Dick Wilson.

Rick Bridges presented updates on the Hartford Concessions/Locker-Room project. The Architect and Engineer for the project along with Superintendent Argabright and Rick Bridges had a walk-through of the facility. Superintendent Argabright presented a sample for signage for the building. This would need to be ordered so that it is installed for the Dedication on August 27<sup>th</sup>.

Superintendent Argabright presented estimates for floor repairs/replacements at Olpe. He recommended Carpet and More to tear out and replace vinyl in the classroom off the Olpe kitchen (previously Mr. Plunkett's room) and carpet installed to match the existing carpet in the Music room.

Fencing was discussed to secure the new building, scoreboard, press box and track at Hartford using fencing

materials that had been previously purchased.

Trenching for electrical lines between the maintenance building and the eagle's nest at Olpe needs to be done due to faulty underground wiring. District employees will complete this job.

Handicap entrances to all buildings were discussed and estimates presented.

Superintendent Argabright presented a Capital Outlay expense report based on the estimates for the projects presented.

Kevin Flott (Jeanette Schmidt) moved to hire RTI Consultants at a cost of \$16,510.00 and to repair the Shop Roofs at Hartford and Olpe and to replace the roof on the old gym at Olpe at an estimated cost of \$125,000.00 and to replace the district downspouts at an estimated cost of \$1,420.00 from Ed Patterson. Motion Passed. (6-0)

Kevin Flott (Craig Clark) moved to accept the Bid of \$32,895.00 from Mid-States School Equipment to replace and install new bleachers at the Olpe old gym and to remove and dispose of the old bleachers. Motion Passed. (6-0)

Kevin Flott (Craig Clark) moved to accept bids from Dick Wilson and Bruce Davis for track repairs to include new screenings and drainage areas addressed at Hartford and Olpe and not to exceed \$16,050.00 to repair both tracks. Motion Passed. (6-0)

Kevin Flott (Craig Clark) moved to remove and replace vinyl flooring in the classroom off the kitchen (previously Mr. Plunkett's room) at an estimated cost of \$2,415.00 from Carpet and More. Motion Passed. (6-0)

Craig Clark (Kevin Flott) moved to install carpet in the Music room at Olpe at an estimated cost of \$1,857.00 from Carpet and More. Motion Passed. (6-0)

Rick Bridges left the meeting 8:58 p.m.

President Grieder (Craig Clark) moved to recess for a break. Motion Passed. (6-0)

Debbie J. Redeker, Mary Stead and Joyce Wilson left the meeting 9:01 p.m.

Meeting was back in open session at 9:07 p.m.

## **NEGOTIATIONS**

President Grieder (Kenny Hamman) moved to recess into executive session at 9:07 p.m. for 10 minutes to discuss negotiations in order to protect the public interest in negotiating a fair and equitable contract with the Board and Superintendent present. Motion Passed. (6-0)

Clerk Redeker, Shane Clark, Penny Watson, Kim Redeker, Kathy Gardner, Gil Gardner, Kevin Darbyshire and Jenny Grieder left the room.

At 9:17 p.m. President Grieder declared the meeting in open session with Clerk Redeker, Shane Clark, Penny Watson, Kim Redeker, Kathy Gardner, Gil Gardner, Kevin Darbyshire and Jenny Grieder returning.

President Grieder (Kevin Flott) moved to approve and ratify the Negotiated Agreement recommendations for

the 2010-11 school year as presented. Motion Passed. (6-0)

## **PERSONNEL**

President Grieder (Kenny Hamman) moved to recess into executive session at 9:18 p.m. to discuss personnel matters of non-elected personnel in order to protect the privacy interests of the individuals to be discussed for 10 minutes with the Board and Superintendent present. Motion Passed. (6-0)

Clerk Redeker, Shane Clark, Penny Watson, Kim Redeker, Kathy Gardner, Gil Gardner, Kevin Darbyshire and Jenny Grieder left the room.

At 9:28 p.m. President Grieder declared the meeting in open session with Clerk Redeker returning.

President Grieder (Kenny Hamman) moved to recess into executive session at 9:29 p.m. to discuss personnel matters of non-elected personnel in order to protect the privacy interests of the individuals to be discussed for 5 minutes with the Board and Superintendent present. Motion Passed. (6-0)

Clerk Redeker left the room.

At 9:34 p.m. President Grieder declared the meeting in open session with Clerk Redeker, Shane Clark, Penny Watson, Kim Redeker, Kathy Gardner, Gil Gardner, Kevin Darbyshire and Jenny Grieder returning.

Principal Shane Clark presented recommendations for Olpe High School Supplemental vacancies.

Kevin Flott (Charles Steffes) moved to approve Anthony Whetstone as Assistant High School Football Coach at Olpe for the 2010-11 school year. Motion Passed (5-1) with President Grieder opposing.

Kevin Flott (Jeanette Schmidt) moved to approve Jessica Hess as Co-Sponsor for Student Council at Olpe for the 2010-11 school year. Motion Passed. (6-0)

Charles Steffes (Kevin Flott) moved to accept the resignation of Rebecca Fawcett with a \$1,000.00 penalty for resigning after the deadline date. Motion Passed. (6-0)

Principal Shane Clark presented his recommendation for the ES-12 Librarian at Olpe schools.

Jeanette Schmidt removed herself from the table due to a conflict of interest.

Charles Steffes (Kevin Flott) moved to approve Jenny Schmidt as the Computer and Informational Science instructor at Olpe schools carrying out the duties and responsibilities previously assigned to the Librarian position for the 2010-11 school year. Motion Passed. (5-0)

Jeanette Schmidt returned to the table 9:41 p.m.

Kevin Flott (Craig Clark) moved to accept the resignation of Susie Burenheide as an Assistant Cook at the Olpe Schools. Motion Passed. (6-0)

Kevin Flott (Charles Steffes) moved to authorize Superintendent Argabright to open and hire for the position of Assistant Cook at Olpe. Motion Passed. (6-0)

#### **14 a. EMPLOYEE HEALTH INSURANCE BENEFITS**

Superintendent Argabright recommended an increase of \$25.00 a month towards District's health insurance benefit for those employees participating in the plan.

President Grieder (Kenny Hamman) moved to increase \$25.00 per month towards the District's health insurance benefit for those employees participating in the plan. Motion Passed. (6-0)

#### **2010-11 BUDGET**

Superintendent Argabright informed the Board that the ending of the 2009-10 school year balances were better than projected. Those balances will be needed for the future and he complimented and thanked everyone for helping the district meet their financial needs.

County valuations are up and that is good news for the District.

Superintendent Argabright presented ideas and priorities for future areas to address with regards to staffing and programs. He also thanked all those who have donated to the district. This would include any grants received and any dollar amounts given to relieve the general fund. It is greatly appreciated!

#### **BOARD MEETING DATES**

Superintendent Argabright presented meeting dates with the recommendation of changing the March date from the Wednesday the 9<sup>th</sup> to the Monday the 14<sup>th</sup> to allow for possibly attending basketball finals.

Dates presented for the meetings were the second Wednesday of the month at 7:00 p.m. in the Board meeting Room. Those dates are: *July 14, 2010, August 11, 2010, September 8, 2010, October 13, 2010, November 10, 2010, December 8, 2010 (Olpe Chicken House 6:00 p.m.), January 12, 2011, February 9, 2011, March 9, 2011, April 13, 2011, May 11, 2011 and June 8, 2011.*

Charles Steffes (Kevin Flott) moved to set the Board meeting dates as presented for the 2010-11 school year with the exception of changing the March date to Monday the 14<sup>th</sup>. Motion Passed. (6-0)

#### **SPECIAL BOARD MEETING DATE**

Superintendent Argabright recommended that a Special Board Meeting date be set for Wednesday, July 21<sup>st</sup> for the 2010-11 Budget, Facilities, Transportation and Bids, Personnel and Superintendent's Report. This would allow enough time to publish the Budget and have the Budget Hearing at the regular August meeting.

President Grieder (Kenny Hamman) moved to set a Special Board Meeting date for Wednesday, July 21<sup>st</sup> at 7:00 p.m. for the 2010-11 Budget, Facilities, Transportation and Bids, Personnel and Superintendent's Report. Motion Passed. (6-0)

#### **SUPERINTENDENT'S REPORT**

Superintendent Argabright reported on the recent Chamber Directory Ad. The ad looks great and represents the District well.

Two students from the District are attending the National Rodeo Finals this week.

A copy of the "Schools For Fair Funding" meeting summary was presented. It stated the goals and direction

SFFF is working towards. Superintendent Argabright also presented a list of key races to watch in the upcoming primary election and a sheet showing how the House and Senate voted in the 2010 Session.

Kansas Truck has a handicap van for sale. It is a 2000 Chevy van with 45,000 miles on it. Superintendent Argabright will check into purchasing this to replace the white Dodge van and report back to the Board.

**BOARD MEMBER COMMENTS**

Congratulations to Cheyenne Veatch and Linden Stueve who are competing in the National Rodeo Finals this week. Appreciation was given for the nice comments from Bill Sailors and the Review Team. This reflects on everyone in the District. Thanks and appreciation from Kent and Logan Grieder for the concerns shown to them from their recent injuries. Looking forward to the August 27<sup>th</sup> Dedication of the Concessions/Locker-Room facility and the anticipation of the new school year.

**ADJOURNMENT**

Kenny Hamman (Jeanette Schmidt) moved to adjourn the meeting. Motion Passed. (6-0)

The meeting adjourned at 10:06 p.m.

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Kent Grieder, *President*

\_\_\_\_\_  
Date

\_\_\_\_\_  
Brenda J. Redeker, *Clerk*

\_\_\_\_\_  
Date