

MINUTES
REGULAR BOARD MEETING

September 9, 2009

President Kent Grieder called the Regular Meeting of the Southern Lyon County USD #252 Board of Education to order at 7:00 p.m., on Wednesday, September 9, 2009 at the Board of Education Office in Hartford, Kansas.

ROLL CALL:

BOARD MEMBERS PRESENT:

Kent Grieder, Bill Veatch, Kevin Flott, Kenny Hamman, Jeanette Schmidt, Craig Clark and Charles Steffes

BOARD MEMBERS ABSENT:

SUPERINTENDENT:

Michael Argabright

CLERK:

Brenda Redeker

VISITORS:

Curtis Simons, Bill Warner, Shane Clark, Dana Cole, Deb Kuhlmann, Kim Pitts and Sammie Hutchinson

Kevin Flott (Bill Veatch) moved to approve the Agenda as presented with an addition to **Item 6. Early Graduation Request** from Gianna Pitts to the Agenda; and **3 b. Additional Bills for Approval, 3 d. Correction of the date on the Olpe High School Petty Cash Report from 9-31-09 to 8-31-09 and the Addition of the Neosho Rapids Elementary Petty Cash and Activity Account Reports to the Consent Agenda.** Motion Passed. (7-0)

Break - 7:02 p.m. for Board of Education group picture taken by Dana Cole. Meeting resumed at 7:06 p.m.

CONSENT AGENDA

- a. Approved the Minutes from the August 12, 2009 Regular Meeting
- b. Approval of Bills Due and Payable, Journal Entries and Pledge Securities
- c. Approved Payrolls for August 13, 2009 and August 28, 2009
- d. Approved the Financial Reports
- e. Approved Transfer Student for the 2009-10 school year: Olpe – Jessica Hutchinson
- f. Approved Substitute Teachers for the 2009-10 school year – Leann Garcia, Becky Holliday, Anthony Purcell and Barry Spitzenberger.

- g. Approved Contracts for Signature for the 2009-10 school year – **Teacher Contracts:** *Sheila Broyles, Megan McGuire, Jesse Nelson, Michael Plunkett and Terry Smith;* **Supplemental Contracts:** *Cody Barrett, Lisa Brinkman, Stephanie Dall, Patrick Gardner, Jeffrey Herrick, Deanna McGuire, Jesse Nelson, Terry Smith and Tammy Wilson.*
- h. Approved Christopher Moomey and Leah Roberts for OJT (On the Job Training) at a minimum wage of \$7.25 per hour for approximately 5-6 hours per week, effective September 17, 2009.
- i. Approved *Melissa Laws* as part time Vo-Tech Bus Driver at Hartford at \$12.26 per hour; *Lois Crawford* as Special Ed Bus Aide at \$7.25 per hour; *Holly Robert* as Substitute Secretary and Library Aids; and *Jessica Hess* as an Assistant Volleyball Coach at Olpe for the 2009-10 school year.
- j. No resignations were received.
- k. Approved new Bank Account at Olpe to handle the new PaySchool deposits.
- l. Approved Classified Handbook Changes are presented.
- m. Approved Hold Harmless Waiver for volunteer labor on building projects.
- n. Approved Advancement of the Salary Schedule: **Jennifer Anderson** from **BS + 35** to a **MS**; **Monica Countryman** from **MS + 20** to a **MS + 35**; **Jessica Hess** from **MS + 10** to a **MS + 20**; **Shannon M. Schlotterbeck-Aguirre** from **BS + 10** to a **BS + 35**; **Jennifer Schmidt** from **BS** to a **BS + 10** and **Rebecca Surmeier** from **MS + 10** to a **MS + 20**.

Jeanette Schmidt (Bill Veatch) moved to approve the Consent Agenda as presented with the Bills Pulled for Discussion. Motion Passed. (7-0)

CONSENT AGENDA ITEMS PULLED FOR DISCUSSION

Questions about bills were answered.

Bill Veatch (Charles Steffes) moved to approve the Bills Due and Payable, Journal Entries and Pledge Securities as presented. Motion Passed. (7-0)

COMMENTS FROM THE PUBLIC

None

EARLY GRADUATION REQUESTS

Two requests for Early Graduation were received at Hartford High School. Samantha Hutchinson was present to make her request to the Board. Kim Pitts was present to make a request for her daughter Gianna Pitts for Early Graduation.

Bill Veatch (Craig Clark) moved to approve the Early Graduation Request from Samantha Hutchinson as presented. Motion Passed. (7-0)

Bill Veatch (Charles Steffes) moved to approve the Early Graduation Request for Gianna Pitts as presented. Motion Passed. (7-0)

Superintendent Argabright encouraged the students to complete their education; as once you set out a semester, it is hard to go back.

BUILDING REPORTS

Superintendent Argabright presented updated enrollment numbers to the Board. To date the 2009-10 enrollment is at 492.5 with Count Day of September 21 approaching.

Curtis Simons left the meeting at 7:19 p.m. and returned at 7:26 p.m.

Principal Bill Warner reported on Title Programs for the District and also his concerns sharing a teacher between the two Elementary schools. Reading Recovery Programs will remain a priority with our Elementary Schools. Also presented was the Needs Assessments for Neosho Rapids and Olpe Elementary schools with more staff training for technology at the top of the list. National Child Identification Program kits have been handed out to all Elementary students for parents to keep in the event that their child goes missing.

Principal Curtis Simons reported Hartford's ACT score comparisons with the state and shared teacher's schedules and number of students in classes taught.

Ricky Bridges arrived at the meeting 7:30 p.m.

Principal Shane Clark reported his teacher's schedules and the number of students in each class. ACT scores were shared as well as the Jr./Sr. High Needs Assessments for the 2009-10 school year.

Break – 7:55 p.m. Meeting resumed at 8:06 p.m.

SCHOOL SAFETY

District Nurse Deb Kuhlmann was present to visit with the Board about procedures for the upcoming flu season and H1N1 virus. A sick room will be provided in each building to quarantine students coming down with flu symptoms if needed. Extra cleaning procedures are being implemented in all areas of the buildings. Regular Flu Shots will be provided again this year in each community. A Crisis Plan regarding the Pandemic Flu was shared with the Board. Superintendent Argabright reiterated that school will not be closed. The only exception would be lack of available staff and subs to conduct school. Our Absentee Policy may have to be reexamined if an outbreak occurs.

Jeanette Schmidt (Kevin Flott) moved to incorporate the Pandemic Flu section within the District Crisis Plan. Motion Passed. (7-0)

Superintendent Argabright thanked Deb Kuhlman for putting together the plan for the District. Board approved copies will be shared with Administrators and Staff.

Curtis Simons, Bill Warner, Shane Clark and Deb Kuhlmann left the meeting at 8:28 p.m.

PERSONNEL

President Grieder (Kenny Hamman) moved to recess into executive session at 8:28 p.m. to discuss personnel matters of non-elected personnel in order to protect the privacy interests of the individuals to be discussed for 5 minutes with the Board and Superintendent. Motion Passed. (7-0)

Clerk Redeker and Ricky Bridges left the room.

At 8:33 p.m. President Grieder declared the meeting in open session with Clerk Redeker and Ricky Bridges returning.

President Grieder (Kenny Hamman) moved to recess into executive session at 8:34 p.m. to discuss personnel matters of non-elected personnel in order to protect the privacy interests of the individuals to be discussed for 5 minutes with the Board and Superintendent. Motion Passed. (7-0)

Clerk Redeker and Ricky Bridges left the room.

At 8:39 p.m. President Grieder declared the meeting in open session with Clerk Redeker and Ricky Bridges returning.

Bill Veatch (Kevin Flott) moved to approve the settlement agreement with Ella Oentrich as presented. Motion Passed. (7-0)

The Mentor Teacher Program is in its second year for new teachers. The state is currently funding this program again this year. District Mentor Teachers are: Michelle Barnhart, Jennifer Anderson, Heidi Davis and Rebecca Surmeier.

Jeanette Schmidt (Bill Veatch) moved to open and hire for the position of Neosho Rapids Jr. High Assistant Boys Basketball Coach for the 2009-10 school year. Motion Passed. (7-0)

HIGHLY QUALIFIED – ASSESSMENT FEES REIMBURSEMENT

Superintendent Argabright recommended again this year to reimburse current licensed staff for the costs of adding additional endorsements onto their license after successfully passing the assessment within the respected content area. Reimbursements will be made available for the successful completion of the assessment only. All requests must be deemed necessary and/or needed by the building principal.

Charles Steffes (Bill Veatch) moved to authorize Superintendent Argabright to reimburse a licensed employee for the successful assessment completed to add additional endorsement areas to their respected license for the 2009-10 school year. Motion Passed. (7-0)

SPECIAL MEETING – FACILITIES TOUR

Superintendent Argabright recommended instead of a Special Meeting for the Facilities Tour to change the time of our Regular meeting and incorporate the Facilities Tour with it. He recommended changing the Regular Meeting time on Wednesday, October 14th to 8:30 a.m. for the Regular business meeting followed by the Facilities tour with lunch at Hartford High School.

Bill Veatch (Kenny Hamman) moved to set the date for the Facilities Tours as the Regular Meeting date of Wednesday, October 14th changing the meeting time to 8:00 a.m. in the Board of Education meeting room. Motion Passed. (7-0)

FACILITIES REPORT

Superintendent Argabright reported that the District received an insurance check for \$22,469.98 for storm damage at Olpe. Updates for the Hartford Concessions/Locker Room Project include the State Board of Education Architect has approved the plans and it now is sent to the State Board of Education to approve at their September meeting. Ground breaking for the pad will take place as soon as the weather cooperates. The HVAC plans lacked some details and the Engineering firm has made a few changes and sent them to us.

Jeanette Schmidt (Bill Veatch) moved to approve the changes made to the HVAC system and to allow Superintendent Argabright to let the project out for bids when the time was appropriate. Motion Passed. (7-0)

The Olpe Storage Building Project was discussed.

Bill Veatch (Kenny Hamman) moved to approve changes to the cement architect plans on the Olpe Storage Building Project as noted in plan S100 as presented. Motion Passed. (7-0)

Kent Grieder (Kenny Hamman) moved to approve the Roof Trusses on Plan A-1, S200 of the Olpe Storage Building Project for bid purposes as presented. Motion Passed. (7-0)

Kevin Flott (Jeanette Schmidt) moved to approve a Complete Bid on the Olpe Storage Building Project with itemized specifications from each contractor as presented. Motion Passed. (7-0)

Fencing for the west lot at Olpe was discussed. Superintendent Argabright appreciated the help the City of Olpe has given with regards to a cross walk and culvert provided to the area.

Bill Veatch (Craig Clark) moved to approve the fencing of the west lot (west of the Olpe Elementary School/old 45 School grounds) for added playground space. Motion Passed. (7-0)

Ricky Bridges left the meeting at 9:40 p.m.

Spreadsheets for the two construction projects were presented to keep the Board updated on the expenses.

Storm damage to the Hartford High School Football Field has been turned into the Insurance Agency. Lightning had hit the breaker box to the lights and had to be fixed. The Sprinkling system will also be checked for damage.

The District has received two proposals/estimates for the skylight replacement on the west side of the Olpe Shop Classroom Building roof. A bid from George Groh Roofing for \$2,500.00 and a bid from Veatch Construction for \$1,439.00 were received.

Bill Veatch removed himself from the Board table during discussion.

Bill Veatch left the meeting at 9:56 p.m. and returned at 9:57 p.m.

Kevin Flott (Jeanette Schmidt) moved to accept the proposal/estimate from Veatch Construction and to replace all skylights on the Olpe Shop Classroom Building roof at a doubled price of \$2,878.00. Motion Passed. (6-0)

The District received an insurance check for \$3,629.28 for damages to the Olpe Music Room from a faulty drinking fountain. New flooring, paint and necessary updates have been installed. A wall was constructed within the room for storage of band equipment and food supplies.

The 96 Addition at Hartford has 4 to 5 heat exchangers that need replacement. Superintendent Argabright will have the other 96 Additions checked at Neosho Rapids and Olpe before replacements go out for bids.

The District will receive an insurance check for replacement of food from the Freezer Damage at Neosho Rapids. The amount after the \$1,000.00 deductible is \$1,742.17 that will be received.

A handout from Bill Ballinger for updates on projects was given to Board members.

SUPERINTENDENT'S REPORT

Superintendent Argabright presented a list of upcoming meeting and seminars and if any Board members were interested in attending that the Central Office would make the arrangements.

Superintendent Argabright also stated that in the event that something would happen to him, Principal Bill Warner would step in and manage until the Board made an appointment.

An informational handout from Carolyn Cole presented through "Parents as Teachers" was given to the Board members.

A reminder that the Special Board of Education meeting for recognition of Roland Martin's 14 years of service as a Board of Education member will be held September 22nd, 6:30 p.m. at Montana Mikes restaurant in Emporia.

High School yearbooks were presented to each Board member.

Superintendent Argabright expressed thanks to the students and staff for a great start to the school year and was hearing positive comments. Thanks to the Board members for the difficult decisions they had to make in the last six to eight months and their appreciation and support of teachers and staff.

BOARD MEMBER COMMENTS

The new school year is off to a good start with positive reports from Principals, first wins of the sports teams and that the Elementary School Open Houses were well attended. Students and staff are excited about learning using the new Promethean ActivBoards in the 3rd through 6th grade classrooms. Congratulations to all the sports teams and best wishes for a great year!

ADJOURNMENT

Bill Veatch (Kevin Flott) moved to adjourn the meeting. Motion Passed. (7-0)

The meeting adjourned at 10:12 p.m.

Kent Grieder, President

Date

Brenda J. Redeker, Clerk

Date